

**APPENDIX 1**

**255th Session**

# College Park Quarterly Meeting

**18-20 October 2024**

**for More Info and to Register visit**

**[collegeparkquarterlymeeting.org](http://collegeparkquarterlymeeting.org)**

**INFORMATION FOR REGISTERED ATTENDERS**

**College Park Quarterly Meeting – 255th Session  
Ben Lomond Quaker Center & Online by Zoom  
Tenth Month 18 - 20, 2024**

***What do Friends have to offer?***

Why is the word “offer” used in the theme? Why not “What beliefs do Friends have?” or “What principles do Friends hold?” Because “have” and “hold” are passive and closed ... as one’s hands are closed when keeping something for oneself. “Offer” is open ... as one’s hands are open when giving a gift. “Offer” is an active verb in the same sense as “witness”, with the implication that one is making an extra effort to give something of value to someone who can use it. “Offer” is not transactional; the recipient will benefit but you will not lose.

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***Check-in procedure for in-person attenders (Zoom procedure below)***

Follow driving directions (attached) to Ben Lomond Quaker Center or use public transportation as directed on website <[www.quakercenter.org](http://www.quakercenter.org)>.

- Check-in with Registrar at Orchard Lodge. Check-in times will be posted.
- Take a COVID test if not already done. Sit at separate table for 15 minutes to await result.
- Sign up for meal preparation or clean-up and final cleaning chores.
- Sign up for Worship-Sharing groups.
- Locate your housing in Orchard or Redwood areas or campsites.
- If a newcomer to College Park Quarterly gatherings, meet your Welcoming Friend.
- If participating in Teen or Children’ Programs, locate your meeting site.
- Move vehicle to long-term parking area.
- Take a deep, refreshing breath and begin your Quarterly experience.

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***COVID precautions for in-person attenders***

COVID transmission is still ongoing; at Quarterly and Yearly meetings in the last 2 years 5% to 10% of attenders caught COVID. Prevalence of other transmissible diseases like measles is also increasing.

- Rapid Covid test before leaving home or on arrival. *Tests are available at the registration desk.*
- Masks are **welcome but not obligatory**
- Attend remotely if you have cold or flu-like symptoms

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***Community expectations***

Our Quarterly Session is a gathering of the Beloved Community where Friends labor and rejoice together in discerning the will of Spirit. For us to go deep into worship and community, we must create a safe and healthy space. Please use the attached reminders to make this Session a joyful occasion for all.

## Weather expectations

Rain is not predicted for this weekend, nor are gusty winds predicted in much of Northern California to be serious at Ben Lomond. Fire danger is moderate to high.

## Advice from Quaker Center

The **Quaker Center cell phone number is 831-212-2631** to reach the QC staff member on call.

**Questions?** Give us a call or send an email to [mail@quakercenter.org](mailto:mail@quakercenter.org).

### YOU SHOULD BRING:

- A flashlight (preferably better than your cellphone light)
- Good walking shoes
- Pillowcase and Bedding (sleeping bag OR single twin sheets and pillowcase). We provide at least one pillow and two blankets per bed. *For those who are unable to bring their own linens, Quaker Center rents bundles of sheets, pillowcases and towels for \$15 a set.*
- Towel, washcloth
- Toiletries, including soap. Quaker Center provides toilet paper, hand soap and hand towels.
- Sweatshirt/sweater (even in summer) and layered clothes for cold nights and mornings
- Raingear (October-May)
- Sun hat, insect repellent (April-September) and sunscreen (always)

### YOU MAY ALSO WANT TO BRING:

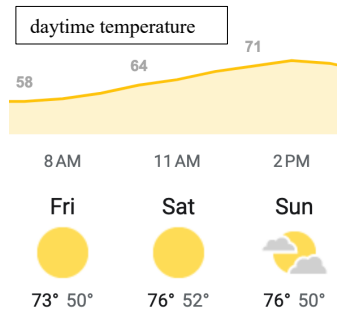
- Slippers and a throw
- Cloth napkin and your own (marked) coffee cup
- Alarm clock
- Earplugs (you may have a roommate)
- Shower shoes

### PLEASE DO NOT BRING:

- Pets, except certified assistant animals
- Highly scented toiletries and perfumes
- Candles, incense, or anything else involving open flames
- Drones

### If you are coming with small children, consider bringing:

- a portable crib
- a carrier or all terrain stroller



## ***General program***

See the schedule for the weekend (attached). Some differences from past Quarterly gatherings are:

- Two periods of worship-sharing instead of one. Five formats are offered: conventional (see guidelines attached), journaling (written responses to queries), visual art inspired by queries, walking meditation and unconstrained discussion of queries.
- An extended lunch “hour”. An opportunity for extended visiting with new friends and old. Table-hopping is encouraged. Look for signs on lunch tables for topics to be discussed at each table, such as: San José Meetinghouse history; Grass Valley Meeting changes; Should we offer programs for YAFs?; Improving the experience of worship-sharing; Quaker response to current wars; What do we offer, really?
- Use breaks and free time for unprogrammed activities: visit the EarthLight Bookstore and Friends House Moscow displays in Redwood Lodge; walk the Quaker Center trails and observe seasonal changes (Quarterly has met at Quaker Center in the spring, but not fall – at least not since 1950).
- Note that Bible study groups do not have pre-designated leaders. Each group should select a leader and reading structure.
- Pick up handouts (e.g.: plenary topics and timetable) from Clerks’ table in Redwood Lodge.

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## ***Children’s program***

Parents are expected to sign their children into the Children's Program or have them in their own care. Children in their parents’ care need to be directly supervised by a parent; the child must stay within sight of the parent. Children cannot be left alone on the campus. The Children’s Program is offered during worship, plenary sessions, worship-sharing, and interest groups. The Children’s Program is mainly in the Haven.

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## ***Teen program***

Teens (ages 13-18 years) includes fun activities, interest groups, community service, and worship-sharing, as well as a single sleeping area supervised by at least one FRAP (Friendly Responsible Adult Presence) at all times. During sleeping hours, all present will be allotted their own little "yard" (at least 3 feet) of personal space around each person in order to foster safety and comfort. Teens share meals and most activities with the whole Quarterly Meeting and have other meetings for business and activities on their own. Bring a camping pad, sleeping bag, pillow, clothes and walking shoes so you can get dirty or wet during the service project. Teens are expected to either participate in the teen program or be under supervision of a parent, guardian, or adult sponsor at all times. The dedicated teen space is in the Casa de Luz.

All minors must have Parental Consent and Medical History forms. These can be found at [www.collegepark.quaker.org](http://www.collegepark.quaker.org) or can be filled out by the parent or guardian at registration.

## ***Zoom information***

<https://us02web.zoom.us/j/89068082636?pwd=xiHjs6ZfyhZhNIAJadv55RCWYuMewa.1>

Meeting ID: 890 6808 2636

Passcode: 349270

We are continuing to experiment with inclusion of Zoom attenders in hybrid events, especially plenary sessions, worship and family night. Combining sound systems – microphones to send in-person voices to the Zoom audience and speakers to hear Zoomers talk – is difficult, and we ask for your patience as we sometimes have to resolve problems in real time. We will use a specialized camera – known as an “OWL” – in most hybrid sessions; set your Zoom window to “speaker” and not “gallery” to best see the OWL’s images.

There will be Zoom-only sessions for Bible study and Worship-Sharing. Bible study does not have a designated leader, so Zoom attenders should select their own leader and procedure. When you join Zoom, please use the chat to indicate if you want to participate in Worship-Sharing; at the start of Worship-Sharing you will be assigned to a breakout room. Two Worship-Sharing conveners are available; if 3 or more groups are needed, the third and later groups will select a convener.

There will be breakout rooms available for fellowship during the extended lunch period.

## ***General Zoom Instructions***

Whether you are using the Zoom app on your smart phone, desktop computer, laptop computer, tablet, OR are dialing in by phone, your experience will go much more smoothly if you know how to:

- Re-name yourself so that we can see who you are, what Meeting you attend, and who is with you if you are sharing a device
- Mute and unmute yourself
- Turn your video camera on and off
- Toggle between speaker view and gallery view

It is also helpful to be able to:

- Use the chat feature, especially if you need help
- Address your chat message to an individual, not to "Everyone"
- Raise and lower your hand virtually
- Change your display to “Speaker view” from “Gallery”

If you are a presenter you may also want to be able to:

- Share screen
- Ask for or create breakout groups

Since a Quaker gathering - even by Zoom - is a participatory event, you are asked to LEAVE YOUR CAMERA ON. Your name in white on a black window is no substitute for being able to see everyone's face.

- Of course, if you have to leave your computer for a few minutes, please do so with your camera off.
- Some may call in on a phone without a camera, which is also OK.
- If you have to skip part of the gathering, please log off & re-enter the Zoom link when you come back.
- If your internet connection is inadequate for video, consider this an incentive to visit a Friendly neighbor with better internet.

## APPENDIX 2: CLERK'S MESSAGE

### Thoughts on a theme for Fall CPQM gathering

“What do Friends have to offer?” is a question asked by Friends concerned about the declining number of Quakers in their Meeting (or in the World) when you say to them “There are people who are seeking what Friends have to offer, if we would only tell them.” The fact that Friends are reluctant to make public their beliefs and practices and even their existence is an expression of an unwritten rule that Friends do not proselytize. But Pacific Yearly Meeting’s book of *Faith and Practice* does not contain the word “proselytize”, either to forbid or to encourage it. Instead, the word “witness” appears 44 times, in quotations, advices and procedures for being a Friend.

Let’s look at how *Faith and Practice* uses the word “witness.” The 44th instance is in the glossary (2001 edition, pg. 206), where “witness” is defined as “to let one’s action and words spring from deep convictions or spiritual leadings.” Note that this is not the same as passive witness, meaning observation of events good or bad happening around you, without attempting to influence what happens.

The first instance in *Faith and Practice* (pg. 1) stresses the active nature of witness: “All Friends practices flow from faith in the revealed truth: our care for each other, our governing structures and processes, our testimonies and witness to the whole world.”

Here’s another example (pg. 38): “From the beginning, Friends have held to [a single standard of truth], and have often witnessed against the mainstream. When they suffered in consequence of their witness against secular order, their integration of belief and practice upheld them in adversity.”

We are given advice on how to express Friends’ testimonies: “In daily work, manifest a spirit of justice and understanding, and thus give a living witness to the truth.” (pg. 46), “We must witness to the planetary crisis of our times and to our own role in it.” (pg. 63)

We are urged to stand together in our witness to the world, whether at the scale of Worship Groups (pg. 120), Monthly Meetings (pg. 106) or “witness that transcends the boundaries of Yearly Meetings, traditions or nations” (pg. 9).

While Friends’ witness is strengthened by collective unity, we recognize its origin in individual leadings. Meetings are obliged to support clear “personal witness” (pg. 139). The relationship of individual and Meeting is reciprocal; membership obliges the member to support the Meeting’s “witness to the broader community” (pg. 143).

Why is the word “offer” used in the theme? Why not “What beliefs do Friends have?” or “What principles do Friends hold?”

Because “have” and “hold” are passive and closed ... as one’s hands are closed when keeping something for oneself. “Offer” is open ... as one’s hands are open when giving a gift. “Offer” is an active verb in the same sense as “witness”, with the implication that one is making an extra effort to give something of value to someone who can use it. “Offer” is not transactional; the recipient will benefit but you will not lose.

Why is it important that Friends offer ... or invite ... or witness to the world outside our co-religious communities?

There is a second sentence in the definition of “witness” given in *Faith and Practice*: “Many unprogrammed Friends do not talk often about their beliefs, but allow their lives to bear witness to their beliefs.” And there we have the evidence – but not advice – of reluctance to proselytize.

Some who come to a Quaker Meeting may expect to be proselytized, and find the absence to be perplexing. They expect a religion to “push” its beliefs ... to try to convert you by persuasion and argument. But the Quaker faith deliberately avoids pushing anything, so as to let your experience guide you.

It may not occur to a newcomer that they need to “pull” reluctant Friends into speaking of their faith. So they don’t ask questions, and Friends don’t offer answers to unasked questions. Neither the seeker nor the Friend seems to know that the most effective teaching tool Friends have is the question ... rather than a catechism stating their beliefs, Friends employ queries that have no fixed, doctrinally correct answers.

The best advice for Friends confronted with unasked questions is to offer “Just ask me.”

-Eric E. Sabelman, CPQM Presiding Clerk

## APPENDIX 3: CPFEA REPORT

College Park Friends Educational Association 2024 Report to College Park Friends Quarterly Meeting - October 2024

Friends,

I want to start by thanking you for all the support and all the gifts that you have given to Woolman at Sierra Friends Center over the past 61 years. This past year, that love and support has been even more precious as we have negotiated the transfer of the land that we called Woolman back to the original stewards of the land, the Nisenan people, through their tribally guided non-profit CHIRP. Many of you showed your support for this effort through donations to CHIRP, some of you continued to donate to Woolman, some sent us letters of encouragement and support, some held us in the “Light”, and some made loans to us so that we could stay solvent through the time that it took to conclude this transfer.

As you know, escrow formally closed on September 27, 2024, with tribal members starting to move onto the property by September 30, 2024. It is exactly one year after we announced that we had signed a Letter of Intent with CHIRP during our 60th anniversary celebration.

Many of you may wonder why the sale process took so long. I want to start by saying that each land transfer from a non-tribal property owner to a Tribe or Tribally guided non-profit is unique and often complicated. Some of these complications result from a difference in cultures, some are the result of an ugly history where one group has historically been disenfranchised, resulting in a difference in power and lack of trust. Our first joint task was to build trust. We were very fortunate that Barbara Babin, who was already supporting our efforts, introduced us to Cassandra Ferrera from the Center for Ethical Land Transitions. Cassandra created a virtual round table where the two parties weren't on different sides of a table but were members of a team working to achieve the goal of transferring the land. We met around the table on a nearly weekly basis sharing information and efforts. It wasn't always easy, but we were successful.

Another important and often frustrating obstacle was the fact that Sierra Friends Center is a complicated property. When the founders of Woolman established the John Woolman school there were fewer regulations requiring permits and building codes etc. After the Jones Fire, the county and state wanted compliance with new and stricter standards. They had been willing to allow Woolman some slack around those rules but weren't willing to extend those leniencies to any new owner. There were discrepancies between what different County departments would accept and differences in what they communicated to Woolman versus CHIRP. It took time to sort through all of these contingencies and for CHIRP to develop plans and timelines that the County would accept for meeting the requirements. One real estate agent told us that normally a deal this complicated would take 5 years; by that measure, one year seems pretty quick.

We also had to submit an application to the State Attorney General for permission to sell our assets to CHIRP. We had to state our reasoning for this application, as well as show that CHIRP was a qualified recipient. It was a multi-page document with many support documents including financial reports.

We sold Sierra Friends Center to CHIRP at a reduced price. The sale price for the property (land and buildings) was \$1.2 million. CHIRP raised \$2.5 million in donations, enabling them to both purchase the property and begin the infrastructure projects necessary to bring the property into compliance with new codes for the Tribe's and CHIRP's intended uses. We came to the sale price based on a number of factors. We had an

old appraisal from before the Jones Fire of \$2.4 million, however, the fire had burned a third of the buildings and many acres of forest; leaving burn scars and standing dead trees.

We wanted to choose an amount that would allow us to pay our debts and our bills at the end of the transaction and an amount that was possible for CHIRP to raise. We didn't know how long it would take to complete the sale, and we had to live on borrowed money once we closed down all operations last October. \$1.2 million was an amount that accomplished all that.

So, what's next for Woolman? We, the Woolman board, after a process of discernment, have reached consensus that it is time to lay CPFEA down, meaning dissolve the corporation, despite the fact that the mission of our organization remains as important as it was at its founding. We based our decision on a number of factors, but the most important reason is CPFEA was founded to operate a residential high school in a very special location at a very different time. That reality no longer exists, now we must all find new ways to support transformative and immersive Quaker education.

We have made arrangements for student transcripts to be requested and provided for the next three years through a Woolman email account. Woolman's historical archives have been donated to the Doris Foley Historical Library in Nevada City, and the legally-required permanent corporate records will be kept by the Quarterly Meeting in the SF Friends Meeting house in San Francisco.

We are still in the process of paying bills and debts and don't have a final number but our intention is to give the remaining funds to Pacific Yearly Meeting in an endowment fund in John Woolman's name to support transformative immersive educational experiences for Quaker and other youth. We have had initial conversations with officers of the Yearly Meeting. They are supportive of this idea.

The decision to lay down the organization was not easy to make. Members of our board are alumni and parents of alumni, some taught at the John Woolman School, all have spent years trying to realize the dream of Woolman, of creating a sustainable educational center for youth, based on radical acceptance and love, transformative life experiences that would prepare youth to go forth into the world and work to create the change we so desperately need and seek. When we realized that we just didn't have the financial wherewithal to continue we asked ourselves, "Is there some good that can come from our loss?"

I can unequivocally say, "Yes, good has come from our loss." Being part of a movement working to repair historical wrongs is gratifying. Working with CHIRP and particularly with Shelly Covert the tribal spokesperson for the tribe and the Executive Director of CHIRP has been transformative for all of us. Shelly is a profoundly spiritual person who is motivated by living into and creating space for all to be accepted and respected. She is kind, works hard and seeks to bring forth the best in all of her interactions.

I think that if we had had the ability to just "give the land back" there would have been a lost opportunity. Many people and especially many Quakers have learned about this effort and supported the campaign creating a nationwide support network that I hope will stay involved, continue to be supportive, and stay tuned to what develops on the land we were fortunate to steward for a time. Let's see what flourishes from the Tribe's continued determination and the hope that is created by being landed and having a place to renew and heal.

## APPENDIX 4: IMPLEMENTATION COMMITTEE REPORT

### Ad hoc Implementation Committee Report to College Park Quarterly Meeting October 18, 2024

#### *Introduction*

At the spring session of College Park Quarterly Meeting [CPQM], we offered a number of recommendations to be considered for implementation based on some of the recommendations from the ad hoc Futures Committee. We report now on those we did not cover last spring and offer some updates on those we have already brought forward.

#### *Re-evaluate the calendar and locations of Quarterly gatherings*

- ❖ **Implementation reminder:** Last spring, CPQM approved an experiment of holding spring quarterly meetings on the weekend of the fourth Sunday in April in 2025 and 2026 to avoid conflicts with school calendars.

#### *Welcoming Friends*

- ❖ **Implementation update:** The Youth Program Coordinator [YPC] will pair up and share guidance on the role of Welcoming Friends to those partaking. This will happen at every quarter until another Friend is appointed to take on this task.
  - *Welcoming Friends will help newcomers understand what is going on in plenary sessions.*
  - *Welcoming Friends will seek out newcomers early during the quarterly weekend to help orient them to the schedule, site, and community.*
  - *Welcoming Friends will serve as a resource for newcomers during the CPQM gathering should they have questions about the quarterly meeting.*
  - *The Welcoming Friend role is only expected to last the length of the quarterly meeting and not beyond that weekend.*

#### *Provide information on what Friends do at quarterly gatherings*

- ❖ **Recommendation:** Interview Friends about why they come to Quarter to publicize the mission and structure of Quarterly
  - **Implementation update:** We spoke with the Teen committee and there was enthusiasm for interviewing Friends and stitching together a short video about why we come to Quarter. We'll share a link to this on the website and in the Quaker N.O.A.T.S. newsletter.

#### *Publicize the mission and structure of Quarterly Meeting*

- ❖ **Recommendation 1:** The Futures Committee suggested posting the following on the CPQM website: "The main purposes of the College Park Quarterly Meeting are to strengthen the life and

fellowship of Monthly Meetings and other Friends groups in the northern portions of California and Nevada, to offer increased opportunities for worshipping together, and to consider spiritual and worldly matters of local or broader concern."

- **Rationale:** Many are unaware of the Quarterly Meeting and its role in fostering Spiritual fellowship and lack a connection to Friends in communities other than their own. A relationship with the Quarterly Meeting and Friends outside their monthly meeting may enrich the experience of all.
  - **Implementation:** Ask the CPQM webmaster to post its purpose, as stated above, on the CPQM website.
- ❖ **Recommendation 2:** Post information on Instagram and Facebook about CPQM
- **Rationale:** To strengthen the online presence of CPQM
  - **Implementation:** Ask Quaker Center to make online posts about the upcoming quarterly gathering to be held there.

### *Have a variety of activities at in-person gatherings*

- ❖ **Rationale:** The purpose of these activities is to deepen our spiritual lives, strengthen our connections with one another, and inspire our witness in the world.
- ❖ **Implementation:** We recommend that CPQM form a Program Committee, distinct from the present Planning Committee, to develop activities at quarterly sessions that provide more experience of Quaker faith and practices. Recognizing that the Clerk is responsible for the business agenda, and the Ministry & Spiritual Care committee is responsible for worship sharing, we envision this Program Committee to collaborate with the Clerk as well as with the Planning Committee, whose work is focused on organizing the necessary arrangements of a quarterly gathering. We recommend a 2-3 person Program Committee to share the work specifically of choosing a theme, planning and leading additional activities outside of business meetings.

**Commented [1]:** Possible action minute: College Park Friends will form a Program Committee of 2-3 Friends for the term of 1 year to develop activities at quarterly sessions that provide more experience of Quaker faith and practices in collaboration with the presiding clerk.

### *Provide education on Quaker spirituality, beliefs, and practices*

- ❖ **Rationale:** Many Friends have said that they look to the quarterly meeting for guidance and examples of how to conduct the business of our lives as Friends.
- ❖ **Implementation:** In an effort to make CPQM more directly relevant to Quaker life in monthly meetings, and among Young Adult Friends, and Teens, we encourage the Clerk to bring Friends' concerns to the business sessions of the quarterly meeting. Topics might include concerns or struggles arising among several of these Quaker communities or from the Representative Committee meeting. Such a quarterly meeting business session could serve as an example of Quaker process for testimony and action. The Quarter could send a Minute of Process or a Minute of Action to monthly meetings for consideration. The presiding clerk would send a report/summary to accompany such a Minute.

### *Restructuring CPQM Business - Representative Committee*

- ❖ **Rationale:** Shifting the business of normal reporting and approvals [e.g. finance reports, committee reports, nominations, etc.] to a Representative Committee meeting composed of Representatives from Monthly Meetings, Worship Groups, Young Adult Friends, and the Teen Program would allow more time in plenary sessions for weighty matters requiring discernment by the broader community.

- ❖ **Implementation:** We suggest that the quarter experiment with holding a Representative Committee meeting to consider committee reports and other general business during the month prior to each quarterly meeting date.
  - The Recording Clerk would read a report from the Representative Committee meeting during the quarterly meeting plenary session to apprise the quarter of any actions they took, such as acceptance of reports or approval of nominations.
  - The Clerk would bring any matters that call for a full discussion or involve fundamental questions about our Quaker life together to the plenary session at the quarterly meeting.
  - This experiment would be reviewed in January 2027 to consider whether to make this an ongoing practice.

**Commented [2]:** Possible action minute: "During the month prior to each quarterly gathering, CPQM agrees to experiment with holding a Representative Committee meeting, including officers, and representatives from Monthly Meetings, Worship Groups, Young Adult Friends and the Teen Program, to make decisions regarding regular business items and committee reports. We will review this experiment in January 2027."

### *Regional Gatherings*

- ❖ **Rationale:** The regional groups idea has been with us at least for two decades, coming before the quarter in 1996, 2003, 2011, and in 2018 leading to three well attended and appreciated gatherings in the spring of 2019. Three main strengths of such smaller gatherings are:
  - low cost and potentially more inclusive than larger gatherings,
  - more opportunity for discussion of local issues in the region,
  - less environmental impact while retaining the in-person experience.
- ❖ **Implementation:** We recommend that CPQM experiment with holding three or four regional gatherings during the winter months of 2025, in the place of the single in-person winter quarterly gathering.
  - M&SC would provide common worship sharing queries to all regional gathering coordinators.
  - We propose that the quarter evaluate this experiment at Spring Quarter 2025 to consider whether to continue this pattern.
  - The presiding clerk may choose to hold a Representative Committee meeting as well.

**Commented [3]:** Possible minute: "CPQM agrees to experiment with replacing the in-person winter quarterly meeting with regional gatherings of the Valley-Foothills Region, the North Coast Region, the Bay Area Region, and the South Coast Region, during the winter of 2025. M&SC will provide common worship sharing queries to all coordinators. We will evaluate this experiment in spring 2025"

### *Partner with Pacific Yearly Meeting to provide a critical mass of youth*

- ❖ **Rationale:** Vibrant programs for young people only occur when enough youth gather together. There are generally not enough young people to make viable monthly meeting programs.
- ❖ **Implementation:** The Youth Programs Committee fund already supports teens coming to quarter by removing financial barriers, and the PacYM Youth Program Coordinator plans regular Quaker youth events to provide continuity for the youth community outside of quarterly and yearly meeting gatherings. These youth events include family camp-outs, YAF retreats, and children's field trips. Communications have been strengthened and we especially encourage Friends to share the monthly YPC newsletter, Quaker N.O.A.T.S., in your meetings and with families.

### *Review the responsibilities of standing CPQM committees*

- ❖ **Rationale:** Well-aimed job descriptions are best developed from two different sources of guidance: first, from the full meeting, on whose behalf the committee or officer works, and whose sense of the task should be reflected there, and second, from those who have experience in those tasks and recognize the needs and challenges they involve.

❖ **Implementation:** We recommend that the Presiding Clerk appoint an ad hoc Revision Committee made up of 2-3 seasoned Friends for a term of one year to revise and update the CPQM Job Descriptions with input from CPQM Friends, committees and officers. The guidance of the full meeting would be gathered directly. Perhaps through a survey sent out to CPQM Friends or through a plenary in which several job descriptions are read and Friends are invited to comment briefly on them. The ad hoc Revision Committee would consider these. The guidance of the practitioners might be gained through an internal committee review guided by some queries.

- The ad hoc Revision Committee would send CPQM committee clerks a copy of their current job description along with the process and queries below and ask them to call a meeting in which time has been set aside for this review. Officers would be asked to meet together for this purpose as well.
- Committee members would settle into silence and be asked to write what they believe their current job description includes. These would then be read and reflected upon by all.
- The committee's current job description would be read and the following queries considered together.
  1. In what ways does our present work and set of priorities reflect this description. In what ways not?
  2. What additions would strengthen this description? What might be taken out?
  3. In light of our own created versions, and our responses to these queries, what recommendations do we have for the revising committee?
- Responses would be sent to the ad hoc Revision Committee to use when updating the job description.

**Commented [4]:** Possible action minute: College Park Friends empower the Presiding Clerk to form an ad hoc Revision Committee for a term of one year to gather input from CPQM Friends, its committees and officers. Using their input, the committee will revise and update the CPQM Job Descriptions.

## Moving Forward

The Ad Hoc Implementation Committee agreed to serve through this fall quarterly session. We request that our committee be laid down by the quarter. [This request was withdrawn so that the Committee can engage in planning the regional gatherings in Winter, 2025. -presiding clerk]

**Commented [5]:** Possible action minute: "We agree to lay down the Ad hoc Implementation Committee with gratitude for their work."

# APPENDIX 5: TREASURER'S REPORT

## College Park Quarterly Meeting Treasurer's Report

### Fall Quarter 2024

Ben Lomond Quaker Center and hybrid 10/18 – 10/20/24

### Spring Session 2024 Summary

At Quaker Center 5/17-5/19/24

#### Income:

Registration Fees	\$9,136.50
<b>Total income</b>	<b>\$9,136.50</b>

#### Expenses:

Pay Pal fees	\$228.01
QC facilities	\$5,900.00
Food and Cooking	\$5,227.25
Childcare	\$320.00
Reimbursements	\$177.00
<b>Total expenses</b>	<b>\$11,852.26</b>

**Net: -\$2,715.76**

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### Checkbook Balance

General Fund Balance on 9/30/24	\$19,716.65
K-12 Scholarship Fund	\$3,813.00
<b>Total balance on 9/30/24</b>	<b>\$23,529.65</b>

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	<b>2024 Sessions Income &amp; Expenses</b>	<b>Net</b>
Winter	1676 income – 58.60 expenses =	\$1,617.40
Family Day	(2/24/24) 400.00 expenses	<b>-\$400.00</b>
Spring	9136 income – 11,852 expenses =	<b>-\$2,716.00</b>
Fall		

	<b>2023 Sessions Income &amp; Expenses</b>	<b>Net</b>
Winter	\$1682 income - \$408 expenses =	\$1,274.00
Spring	\$8515 income - \$9488 expenses =	<b>-\$973.00</b>
Fall	\$12,292 income - \$10,797 expenses =	\$1,495.00

	<b>2022 Sessions Income &amp; Expenses</b>	<b>Net</b>
Winter	\$1395 income - \$671 expenses =	\$724.00
Spring	\$4345 income - \$7003 expenses =	<b>-\$2,658.00</b>
Fall	\$4800 income - \$8101 expenses =	<b>-\$3,301.00</b>

Report as of 09/30/24, presented 10/19/24 – Martha Hunkins, CPQM Treasurer

## APPENDIX 6: SAN FRANCISCO TEEN LEADERSHIP PROJECT

### Quaker Youth Leadership Program of San Francisco Meeting Children's Religious Education Committee

*How did the Quaker Youth Leadership Program get started?*

Sandra Schwartz and Carol Cruickshank asked Nate Secrest to start this program to address some of the needs of teens at San Francisco Meeting. It began in the spring of 2023. We were also hopeful of drawing in some of the seventh and eighth graders at the San Francisco Friends School. This is the announcement that ran in the school's newsletter at the time: "Friends, this spring, all 7th–11th-Graders, regardless of their religious background or level of interest in spirituality, are invited to participate in the San Francisco Friends Meeting's Quaker Youth Leadership Program beginning April 16 and ending May 21. The group will meet on seven Sunday mornings from 11:00 a.m. until noon at 65 9th Street, which is easily accessible by BART and Muni. Parking is also readily available on Sundays."

*Participation includes:*

- Seminars on ethical decision making, communication, and leadership (specific topics to be chosen with participants, (though food justice will be explored in some way by all),
- A service project to assist a program such as the [Friday Food Share](#) or SFUSD's [Buena Vista Horace Mann Stay Over Program](#), and
- A certificate upon completion. The experience will be appropriate for inclusion on a participant's resume and coordinators will write recommendations where appropriate. Experienced, background-checked youth educators will lead the program.

Please contact Carol Cruickshank at [carol.cruickshank@gmail.com](mailto:carol.cruickshank@gmail.com) to register.

*What are its objectives and curriculum?* The emphasis this second time around is on leadership through service.

*How long has it been going? When will it end?*

This is the second time we have run the program. All gatherings are at the Meetinghouse, except for the weekend of October 18th. Six weekly gatherings have been completed (Friday, September 13, Sunday, September 15, Sunday, September 22, Friday, October 4, Sunday, October 6, and Weekend of October 18, Quarterly Meeting, Quaker Center, Ben Lomond, California). Two sessions remain (Sunday, November 3, Sunday, November 17). There have been two Friday evening gatherings to participate in Food Sharing at the Quaker Meetinghouse, a program that distributes food in the evening to our unhoused neighbors.

*Who are the teens enrolled in the program? How many are attending this Quarterly gathering?* These are the current participants: [10 names deleted]. Seven are attending Quarterly Meeting. Six are children of San Francisco Meeting.

*How replicable is the program at other Monthly Meetings or regional clusters of Meetings?*

This program is working because of Nate Secrest and, in 2023, the others of his generation he recruited to help teach. The teens love Nate. Here are some comments this time around from the parents of the participants:

1. "We would be so keen to see the group continue on in the spring."
2. "Our daughter absolutely loves the program and could be a budding Quaker. She is very interested in Quaker history and has always been active with her service activities, which she sees as a close part of Quaker values."

3. "I have had the opportunity for thoughtful conversations with my child about spirituality and faith on our way home after the program. These have not happened before and are certainly a direct result of her experience at the Quaker Youth Leadership Program."

The Quaker Youth Leadership Program is a very small program and we have a very small number of children at San Francisco Meeting. The meeting is committed to running a children's program and has been willing to financially back the Children's Religious Education Committee. I know I speak for many of us when I say I don't want to be part of a meeting that does not have a children's program. So we keep experimenting, building on the work of previous CREC clerks, and with the support of a remarkable group of parents who are raising these delightful children.

Gail Cornwall has been with us every step of the way, providing leadership and wise counsel to us. We all pray a lot. Relying on worship and discernment to find our way forward in very complex times. We feel the responsibility of welcoming these young souls who have arrived at our doorstep. There is a lot of joy and laughter along the way and a considerable amount of worry. Simply keeping them safe seems like a lot some days. We are grateful.

Love, Carol  
Carol Cruikshank and Sandra Schwartz  
(co-clerks of the Children's Religious Education Committee, CREC)

## **APPENDIX 7: REGISTRAR'S REPORT**

We had 108 registered individuals as of Friday morning. After 2 cancellations which included 3 adults and one teen, we had 82 adults, 11 teens, and 11 children with the youngest being 1 and the oldest 12. 2 adults had not registered but were expected and did arrive. One person registered late on Zoom.

On site, 32 people stayed in rooms, and 12 camped.

We had 28 people registered to attend on Zoom.

We had 10 first timers, 4 of whom were teens and one 12 years old.

At least 10 people were willing to welcome newcomers (two couples checked yes, but it's not clear whether one or both was willing to welcome).

Many, many thanks to Krista Barnard for all her help! She checked the information coming in, got in touch with registrants when things were not clear, and compiled it, all of which really assisted our planning.

A few people still have not paid – we will try to connect with them before we leave.

Notes for next time:

- Nametags
- Be sure to get ages when a parent registers a minor, but the parent is not coming
- Advance notices to registrants on housing: One couple did not know they were assigned a double bed, so did not know to bring double sheets instead of twin sheets.